

Cabinet Member for Strategic Finance and Resources

18 January 2016

**Name of Cabinet Member:**

Cabinet Member for Strategic Finance and Resources – Councillor Gannon

**Director Approving Submission of the report:**

Executive Director of Resources

**Ward(s) affected:**

None

**Title:**

Outstanding Issues Report

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**Is this a key decision?**

No

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**Executive Summary:**

In May 2004 the City Council adopted an Outstanding Minutes System, linked to the Forward Plan, to ensure that follow up reports can be monitored and reported to Members. The attached appendix sets out a table detailing the issues on which further reports have been requested by the Cabinet Member for Strategic Finance and Resources so he is aware of them and can monitor progress.

**Recommendations:**

The Cabinet Member for Strategic Finance and Resources is requested to consider the list of outstanding issues and to ask the Member of the Management Board or appropriate officer to explain the current position on those which should have been discharged at this meeting or an earlier meeting.

**List of Appendices included:**

*Table of Outstanding Issues.*

**Other useful background papers:**

None

**Has it or will it be considered by Scrutiny?**

No

**Has it, or will it be considered by any other Council Committee, Advisory Panel or other body?**

No

**Will this report go to Council?**

No

**Report author(s):** Usha Patel

**Name and job title:** Governance Services Officer

**Directorate:** Resources

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Enquiries should be directed to the above person.

<b>Contributor/approver name</b>	<b>Title</b>	<b>Directorate or organisation</b>	<b>Date doc sent out</b>	<b>Date response received or approved</b>
<b>Contributors:</b>				
Other members	Not applicable			
<b>Names of approvers:</b> (officers and members)				
Finance: Name	Not applicable			
Legal: Name	Not applicable			

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	<b>Subject</b>	<b>Date for Further Consideration</b>	<b>Responsible Officer</b>	<b>Proposed Amendment to Date for Consideration</b>	<b>Reason for Request to Delay Submission of Report</b>
1*	<b>Customer Journey Programme &amp; Customer Services Performance</b>  Formal report outlining progress of the programme  CM for SF&R 13.07.2015 (Minute 8(i))	18 January 2016	Executive Director of Resources  Lisa Commane		
2	<b>Establishment of “Agency Pool” of Social Workers</b>  Report providing information on the feasibility of the City Council establishing their own pool of social workers and “growing” their own.  CM for SF&R 13.07.2015 (Minute 3(5))		Executive Director of Resources  Shokat Lal		Officers to brief Cabinet Member separately
3	<b>Supporting Workforce Mental Wellbeing</b>  A report detailing how managers are dealing with staff with stress and whether particular service areas are affected more.  CM for SF&R 7.12.2015 (Minute 23)	June 2016	Executive Director of Resources  Jaz Bilen		